

Board Chair Ed Lenz called the regular meeting of the Adrian Board of Education to order at 6:07 P.M. on September 17, 2018. Members present: David Bullerman, Lisa Kruger, Bob Kunkel, Ed Lenz, Les Madison and Chris Wolf. Also present were Superintendent Graff, Principals Koehne and Lofthus, staff member Joyce McCarthy.

No members were absent.

Motion by Bob Kunkel, seconded by Lisa Kruger to add item H – Donation to the Superintendent’s Report and to approve the agenda, all voted in favor, motion carried.

Motion by Les Madison, seconded by Bob Kunkel to approve the minutes with corrections from the August 20, 2018 meeting, all voted in favor, motion carried.

Motion by Lisa Kruger, seconded by Les Madison to approve the claims and accounts for August 2018, all voted in favor, motion carried.

The August 30, 2018 reports were reviewed: Activity Fund \$53,491.53, General Fund \$2,838,819.00, Food Service \$4,474.04, Community Ed \$97,799.45, Debt Service \$393,254.70, Scholarship Fund \$9,792.98, Endowment \$37,038.62, Cash Balance \$3,381,178.79. Motion by Chris Wolf, seconded by Bob Kunkel to approve the account balances for August 30, 2018, all voted in favor, motion carried.

Mr. Lofthus presented his Elementary Principal’s report:

- Gave an Elementary building and grounds update.
- Requested to hire Jessica Dibbern as a paraprofessional at the Elementary. Motion by Chris Wolf, seconded by Les Madison to approve request, all voted in favor, motion carried.
- Requested the District create a restricted account for the Elementary PBIS program with a start date of July 1, 2018. Motion by Chris Wolf, seconded by Lisa Kruger to approve request, all voted in favor, motion carried.
- Mr. Lofthus explained a Minnesota Department of Education grant that was submitted for the Elementary School, with an expected award notification of September 28th.
- Gave an enrollment update for Pre-K to 5th grade.

Mr. Jay Wange presented the Activities Director’s report

- Gave an update on participation for fall sports.
- Presented a resignation request from Nate Reyne for JH Boys Basketball. Motion by David Bullerman, seconded by Bob Kunkel to accept resignation, all voted in favor, motion carried.

Mrs. Koehne presented her Middle/High School Principal’s report.

- Requested to hire Debra Remme as a paraprofessional at the Middle/High School, motion by Chris Wolf, seconded by Bob Kunkel to approve request, all voted in favor, motion carried.
- Announced that Prom will be held on April 27 per the vote from the Junior and Senior classes.
- Requested the District create a restricted account for the Middle/High School PBIS program with a start date of July 1, 2018. Motion by Chris Wolf, seconded by Les Madison to approve request, all voted in favor, motion carried.
- Discussed the current substitute teacher rate of pay at \$120 per day and the surrounding district’s rate of pay. Motion by David Bullerman to increase the substitute teacher rate of pay per day to \$130, seconded by Les Madison, all voted in favor, motion carried.

- Explained a new program at the Middle/High School called WIN (What I Need) and what it will do to help the students.
- Mrs. Koehne also explained that she submitted a request for the Minnesota Department of Education Safety Grant.
- Gave an enrollment update for grades 6 through 12

Mr. Graff presented his Superintendent's report:

- Presented a building and grounds report
- Presented the proposed 2018 payable 2019 tax levy with a 39.08% reduction. This is due to a decrease in the building bond levy. Motion by Chris Wolf, seconded by Bob Kunkel to certify the maximum amount, all voted in favor, motion carried.
- Explained the current School Nurse Agreement with Avera Health and gave information about terminating the agreement with them and entering an agreement with Sanford Health Systems. Motion by Chris Wolf, seconded by Lisa Kruger to terminate the Avera Agreement at semester break (January 18, 2019) and entering an agreement with Sanford, all voted in favor, motion carried.
- Discussed Referendum planning with a newsletter to send out, a potential day for a public meeting and a newspaper article to publish. After discussion an information meeting will be held on Thursday October 25 at 7 pm in the Elementary Commons. Information will be placed on the district website, social media and in the paper.
- Presented the second reading of Policy 534 – Unpaid Meal Charges. Requested to add item F under section IV and discussed other language in the policy.
- Presented a resignation from Board Member Keith Sieve. Motion by Bob Kunkel, seconded by Les Madison to accept resignation, all voted in favor, motion carried. Board then discussed options for filling this position.
- Presented a resignation from Tim Bertrand for Head of Maintenance effective September 28, 2018. Motion by Lisa Kruger, seconded by Chris Wolf, all voted in favor, motion carried.
- Presented a donation from the Nobles County American Dairy Association in the amount of \$2500.00 to be used towards Elementary PE equipment and outdoor recreation equipment. Motion by Chris Wolf, seconded by Bob Kunkel to accept donation, all voted in favor, motion carried.

Motion by David Bullerman, seconded by Les Madison to adjourn the September meeting of the Adrian Board of Education at 7:35 P.M., all voted in favor, motion carried.

Ed Lenz, Board Chair

Robert J. Kunkel, Jr., Clerk/Treasurer