

Board Chair Ed Lenz called the regular meeting of the Adrian Board of Education to order at 6:00 P.M. on December 18, 2017. Members present David Bullerman, Lisa Kruger, Bob Kunkel, Ed Lenz, Les Madison, Keith Sieve and Chris Wolf. Also present Superintendent Graff, Principals Cate Koehne and Russ Lofthus, and staff members Monica Horn. Guest Dave Friedrichsen from Meulebroeck, Taubert & Co., PLLP.

No members were absent.

Motion by Lisa Kruger, to approve the agenda by adding item F – Food Service Lunch Account Balances and item G –Planning Session, seconded by Les Madison all voted in favor, motion carried.

Mr. Graff presented the Truth in Taxation Hearing presentation indicating a decrease of .27% from the previous year. Following presentation, a motion by Chris Wolf, seconded by Bob Kunkel to approve the Final Levy Limitation and Certification at \$\$1,327,231.69, all members voted in favor, motion carried.

Mr Graff presented Tim Bertrand's building and grounds report.

- Hot water holding tank for the hot water heater at the Elementary is leaking and a replacement has been ordered at \$1,565.
- Skid loader has been delayed and should be here in January, 2018
- Lights have been added along the west side of the high school building.

Motion by Les Madison, seconded by David Bullerman to approve the minutes from the November 20, 2017 meeting with corrections, all voted in favor, motion carried.

Motion by Bob Kunkel to approve the claims and accounts for the month of November 2017, seconded by Chris Wolf, all voted in favor, motion carried.

Superintendent Graff presented the following November 30, 2017 reports: Activity Fund \$57,197.11 General Fund \$2,389,941.73, Food Service \$48,740.34, Community Ed \$78,145.81, Debt Service \$430,645.64, Endowment \$12,705.98, Cash Balance \$2,960,179.50. Motion by Lisa Kruger, seconded by Les Madison to approve the account balances for the month of November, all voted in favor, motion carried.

Mr. Lofthus presented his Elementary Principal's report.

- Gave an update on the events and happenings at the Elementary
- Presented a donation from an individual who wishes to remain anonymous in the amount of \$538.93 to be used to purchase STEM materials for our Elementary Community Education After School Program, motion by Chris Wolf, seconded by Lisa Kruger to accept donation, all voted in favor, motion carried.

Cate Koehne presented her Principal's Report.

- Presented information on events and happenings at the Middle/High School

David Friedrichsen, representing Meulenbroeck, Taubert & Company, PLLP, presented the year end June 30, 2017 Audit. Following presentation a motion by Chris Wolf, seconded by Keith Sieve to accept the audit as presented, all voted in favor, motion carried.

Mr. Graff presented his Superintendent's report:

- Presented the Local 578 Agreement for July 1, 2017 to June 30, 2019 showing a pay increase

of 8.01% over the two-year period along with an increase in insurance contributions. Motion by Lisa Kruger, seconded by Chris Wolf to accept agreement, all voted in favor, motion carried.

- Presented the second reading of revised Policy 406- Public and Private Personal Data. Motion by Chris Wolf, seconded by Les Madison to adopt and approve revisions made to Policy 406, all voted in favor, motion carried.
- Presented the second reading of revised Policy 515 – Protection and Privacy of Pupil Records, Motion by Chris Wolf, seconded by Les Madison to adopt and approve revisions made to Policy 515, all voted in favor, motion carried.
- Presented a scholarship donation from Adrian Town & Country Association in the amount of \$500 to be awarded to two graduates from the class of 2018, motion by David Bullerman, seconded by Bob Kunkel to accept donation, all voted in favor, motion carried.
- Discussed the January and February board meeting dates which fall on Federal Holidays and no meetings are to be held. Motion by Bob Kunkel, seconded by Les Madison to hold the meetings on January 22 and February 26, all voted in favor, motion carried.
- Reviewed the status of the over due lunch account balances.
- Discussed the possibility of holding a Board Planning Session to discuss upcoming Levy Planning for 2018 and Long Term Operations Planning.

Motion by David Bullerman, seconded by Chris Wolf to adjourn the December meeting of the Adrian Board of Education at 7:01 P.M., all voted in favor, motion carried.

Ed Lenz, Board Chair

Robert J. Kunkel, Jr, Clerk/Treasurer