

Board Clerk/Treasure Bob Kunkel called the regular meeting of the Adrian Board of Education to order at 6:01 P.M. on April 17, 2017. Members present Lisa Kruger, Bob Kunkel, Les Madison, Keith Sieve. Also present Superintendent Graff, Principal Russ Lofthus, Dean of Students Cate Koehne, and staff member Lindsay Lonneman.

Members David Bullerman and Chris Wolf were absent.

Motion by Lisa Kruger, seconded by Keith Sieve, to approve and amend the agenda by adding item I., Health Insurance RFP to the agenda, all voted in favor, motion carried.

Board Chair Ed Lenz arrived at 6:02 and took over the order of the meeting.

Motion by Bob Kunkel, seconded by Les Madison to approve the minutes with a correction to the March 20 and March 27, 2017 meetings, all voted in favor, motion carried.

Motion by Lisa Kruger to approve the claims and accounts for the month of March 2017, seconded by Bob Kunkel, all voted in favor, motion carried.

Superintendent Graff presented the following March 31, 2017 reports: Activity Fund \$54,478.76, General Fund \$2,580,657.96, Food Service \$58,717.28, Community Ed \$76,015.67, Debt Service \$-90,512.51, Endowment \$7,020.96, Cash Balance \$2,500,408.60. Motion by Les Madison, seconded by Bob Kunkel to approve the account balances for the month of March, all voted in favor, motion carried.

Mr. Lofthus presented his Elementary Principal's report.

- Presented a letter of resignation from Anne Baumann as Elementary Secretary effective June 1. Motion by Bob Kunkel, seconded by Les Madison to accept resignation, all voted in favor, motion carried.
- Presented a leave of absence request from Sara Wiertzema effective May 18 through remainder of the year. Motion by Keith Sieve, seconded by Les Madison to accept request, all voted in favor, motion carried.
- Presented information on an upcoming Professional Development days for the 2017-18 school year, with team members from both the Elementary and High School.
- Gave an update on the application status for the Social Worker/Counselor position.

Cate Koehne presented her Dean of Students report and Jay Wange's Athletic Director's report.

Athletic Director's Report

- Presented a letter of resignation from Randy Strand for head football and head girls basketball coaching, motion by Keith Sieve, seconded by Les Madison to accept resignation, all voted in favor, motion carried.
- Presented assigning head football coaching to Randy Schettler. Motion by Bob Kunkel, seconded by Keith Sieve to approve assignment, all voted in favor, motion carried.
- Presented assigning head girls basketball to Patrice Peters. Motion by Lisa Kruger, seconded by Bob Kunkel to approve assignment, all voted in favor, motion carried.
- Presented assigning Jessica Hermeling as assistant girls basketball coach, motion by Les Madison, seconded by Keith Sieve to approve assignment, all voted in favor, motion carried.
- Presented information regarding the replacement banners with a quote of \$100 per banner. Motion by Keith Sieve, seconded by Bob Kunkel to proceed with replacement at quoted

price plus shipping, all voted in favor, motion carried.

- Received correspondence from the Luverne District regarding possible changes to their fee structure for Hockey.

Dean of Student's Report:

- Gave information regarding "Academic Day", April 19th
- Presented a request for the last day of school for the graduating class of 2017 to be May 24th, this allows for teachers to complete their grades for these students prior to graduation, motion by Bob Kunkel, seconded by Lisa Kruger to approve request, all voted in favor, motion carried.
- Presented to reduce the Art Instructor position to a .50 part time position. Motion by Bob Kunkel, seconded by Keith Sieve to approve request, all voted in favor, motion carried.
- Presented a leave of absence request from Lindsay Bonnett effective May 4 through remainder of the year. Motion by Keith Sieve, seconded by Les Madison to accept request, all voted in favor, motion carried.

Mr. Graff presented his Superintendent's report:

- Presented a Building and Grounds update.
 - Presented pricing and financing information for a skid steer and mower.
 - Presented summer projects consisting of roofing repairs at High School, carpeting at Elementary and High School, and window replacement at Elementary. Motion by Keith Sieve, seconded by Bob Kunkel to approve the roofing repair project, all voted in favor, motion carried. Motion by Keith Sieve, seconded by Les Madison to approve the carpeting and window projects, all voted in favor, motion carried.
- Recommended to make up three missed school days on May 30, 31 and June 1 with an early release. Following discussion a motion by Keith Sieve, seconded by Bob Kunkel to forgive the three student days with the teaching staff to make up the three contract days, all voted in favor, motion carried.
- Selected Board representatives for Graduation. Les Madison and Ed Lenz will represent the Board of Education with Lisa Kruger as an alternative.
- Handed out student enrollments dating back to year 2000 and showing the trends
- Recommended to award the food service contract for Lunchtime Solutions for the 2017-18 school year, with a proposed 10 cent increase in breakfast and lunch prices for the 2017-18 school year. Motion by Lisa Kruger, seconded by Bob Kunkel to approve contract and a price increase for meals, all voted in favor, motion carried.
- Presented the agreement for Consulting Services for the District GASB75 benefits with Hildi, Inc., motion by Les Madison, seconded by Bob Kunkel to approve agreement, all voted in favor, motion carried.
- Presented a donation in the amount of \$1,980 from the sales of t-shirts, in memory of Tim Christensen to be used for a memorial scholarship, motion by Lisa Kruger, seconded by Les Madison to accept the donation, all voted in favor, motion carried.
- Presented a donation in the amount of \$250 for the LeRoy Domagala memorial scholarship, motion by Bob Kunkel, seconded by Keith Sieve to accept the donation, all voted in favor, motion carried.
- Updated the board on the Group Health Insurance with the bid from Southwest West Central Cooperative matching the benefits the best. Motion by Keith Sieve, seconded by Lisa Kruger to approve quote, all voted in favor, motion carried.

Motion by Lisa Kruger, seconded by Bob Kunkel to adjourn the April meeting of the Adrian Board of Education at 7:09 P.M., all voted in favor, motion carried.